

**PREAWARD SURVEY OF PROSPECTIVE CONTRACTOR  
QUALITY ASSURANCE**

SERIAL NO. *(For surveying activity use)*

OMB No.: **9000-0011**  
Expires: 10/31/97

PROSPECTIVE CONTRACTOR

Public reporting burden for this collection of information is estimated to average 24 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the FAR Secretariat (VRS), Office of Federal Acquisition and Regulatory Policy, GSA, Washington, DC 20405; and to the Office of Management and Budget, Paperwork Reduction Project (9000-0011), Washington, DC 20503.

**SECTION I - RECOMMENDATION**

1. RECOMMEND: ☐ AWARD ☐ NO AWARD *(Provide full substantiation for recommendation in 4. NARRATIVE)*

2. IF PROSPECTIVE CONTRACTOR RECEIVES AWARD, A POST AWARD CONFERENCE, IS RECOMMENDED. ☒ YES ☐ NO

3. AN ON-SITE SURVEY WAS PERFORMED. ☒ YES ☐ NO

4. NARRATIVE

IF CONTINUATION SHEETS  
ATTACHED - MARK HERE

☐

3. SURVEY MADE BY	a. SIGNATURE AND OFFICE <i>(Include typed or printed name)</i>	b. TELEPHONE NO. <i>((Include area code))</i>	c. DATE SIGNED
4. SURVEY REVIEWING OFFICIAL	a. SIGNATURE AND OFFICE <i>(Include typed or printed name)</i>	b. TELEPHONE NO. <i>((Include area code))</i>	c. DATE REVIEWED

## SECTION II - COMPANY AND SOLICITATION DATA

1. QUALITY ASSURANCE ORGANIZATION *(Describe briefly and attach organization chart.)*

2. QUALITY ASSURANCE OFFICIALS CONTACTED *(Names, titles, and years of quality assurance experience)*

3. QUALITY, RELIABILITY, MAINTAINABILITY REQUIREMENTS WHICH APPLY		MIL-1-45208	MIL-STD-45662	<input type="checkbox"/> OTHER <i>(Specify)</i>
		MIL-I-45607	MIL-STD-785	
		MIL-Q-9858	MIL-STD-470	

4. ☐ IDENTICAL OR ☐ SIMILAR ITEMS HAVE BEEN ☐ PRODUCED ☐ SERVICED BY PROSPECTIVE CONTRACTOR

*(If similar items, identify: \_\_\_\_\_)*

## SECTION III - EVALUATION CHECKLIST

STATEMENTS			YES	NO
1. AS PERTAINS TO THE CONTRACT, THESE ITEMS ARE UNDERSTOOD BY THE CONTRACTOR	a. Exhibits, technical data, drawings, specifications, and approval requirements.			
	b. Preservation, packaging, packing, and marking requirements.			
	c. OTHER <i>(Specify)</i>			
2. Records available indicate that the prospective contractor has a satisfactory quality performance record during the past twelve (12) months for similar items.				
3. Used or reconditioned material and former Government surplus material will be furnished by the prospective contractor. <i>(If Yes, explain in Section I NARRATIVE)</i>				
4. Prospective contractor will require unusual assistance from the Government.				
5. Did prospective contractor fulfill commitments to correct deficiencies, as proposed on previous surveys, when awarded that contract?				
6. Quality control, inspection, and test personnel	NUMBER SKILLED	NUMBER SEMI-SKILLED		
7. Inspection to production personnel ratio.	RATIO _____ :			
The following are available and adequate. <i>(If not applicable, show "N/A" in "Yes" column.)</i>				
8. Inspection and test equipment, gauges, and instruments for first article and production <i>(including solicitation specified equipment)</i> .				
9. Calibration/metrology program.				
10. Written procedures and instructions for inspections, tests, process controls, and other requirements; conformance thereto; in conjunction with other planning control functions.				
11. Control of specifications, drawings, changes and modifications, work/process instructions.				
12. Quality assurance/control organizational structure.				
13. System for determining inspection, test, and measurement requirements.				
14. Controls for selecting qualified suppliers and assuring the quality of purchased materials.				
15. Material control: identification, segregation, maintenance, preservation, and correction of defects.				
16. Government furnished property controls.				
17. In-process inspection controls.				
18. System for timely identification and correction of deficiencies to prevent recurrence.				
19. Preservation, packaging, packing, marking controls.				
20. Quality control records <i>(such as: inspection, test, corrective actions, calibration, etc.)</i>				
21. Controls for investigation of customer complaints and correction of deficiencies.				
22. Reliability and/or maintainability program.				
23. Computer software <i>(deliverable and/or non-deliverable)</i> quality assurance program.				